



A Dream Come True Events
Bringing dreams to life



Full Wedding Planning

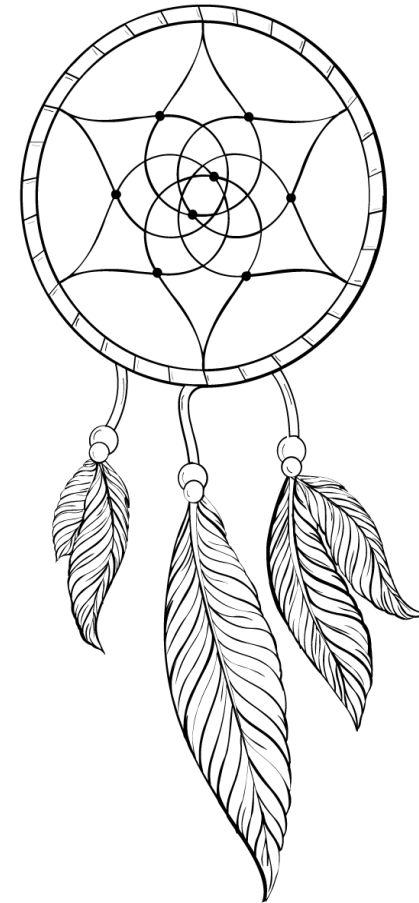
2025/2026

FOR UP TO 120 GUESTS

This is our most comprehensive package that covers the A-Z of planning your wedding day.

Any additional requirements will be invoiced separately.

This can be in the form of a pre- or post-wedding event, a bachelorette/bachelor's event, an additional service, collections, deliveries, babysitting services, etc.



full wedding planning

R35 000

This package includes:

- An initial consultation:

- o Discussing your Big Day and your vision
- o Request to complete our questionnaire outlining all your requirements

Supplier Procurement and Management:

- Venue:

- o Venue Search and Evaluation with viewings for up to 3 venues
- o Suggesting specific areas for each of the proceedings including a floorplan layout
- o General logistics relating to the design and confirming any details the venue requires
- o Confirming staff and bar requirements (where applicable)
- o Arranging all meetings with venue coordinator

- Caterer:

- o Source suppliers fitting brief and budget (if not supplied by venue)
- o Compare and evaluate all quotations
- o Assisting with the designing of the menu and arranging food tastings
- o Confirm final menu and numbers (where a choice(s) is applicable)
- o Confirm on the day logistics (work alongside venue with food service)

- Cake:

- o Assisting with choosing cake design (if not already chosen)
- o Compare and evaluate all quotations
- o Arranging cake tasting or tasting box
- o Confirm on the day logistics (delivery, storage, decoration)

- Attire:

- o Arrange shopping appointments for retinue attire
- o Arranging fittings or alterations
- o Arranging collections (and returns where applicable)

- DJ & Entertainment:

- o Sourcing entertainment or musicians (SAMPRO & SAMRO approved)
- o Compare and evaluate quotations
- o Ensuring equipment is up to date and in line with venue requirements
- o Ensuring all the key songs are chosen and provided to DJ
- o Confirm on the day logistics

- Stationery:

- o Assist with design and wording for all stationery
- o Compare and evaluate all quotations
- o Ensuring all content is sent to stationers at the right time for print and production
- o Collecting final stationery for wedding day

- Budget:

- o Estimator spreadsheet completed and sent to client
- o Updated along the process and based on clients full wedding budget

- Photography and Videography:

- o Compare different work styles of matching suppliers based on requirements provided
- o Compare and evaluate quotations and/or packages
- o Arranging Engagement shoot logistics and styling (if applicable)
- o Confirming on the day schedules and logistics

- Gifts:

- o Supplying favour options and sourcing quotations (if not already done)
- o Collection of favours and ensuring all favours are packaged or presented beautifully and practically to all guests on the wedding day

- ANC Contracts:

- o Recommendations only

full wedding planning continued...

- Marriage Officers:
 - o Compare and evaluate different work styles best suited to client's needs
 - o Compare and evaluate all quotations and ability to perform legal requirements
 - o Confirming on the day logistics (arrival, ceremony start, signing, etc.)

- Hair and Make-up:
 - o Compare and evaluate different work styles best suited to client's needs
 - o Compare and evaluate all quotations or packages
 - o Arranging trials for hair and/or make-up
 - o Ensuring touch up kits are confirmed (if applicable)
 - o Confirming on the day logistics

- Décor and Flowers:
 - o Developing your mood board
 - o Overall finalised concept of design
 - o Compare and evaluate different work styles of suppliers that are best suited to client's needs
 - o Compare and evaluate all quotations or packages
 - o Arranging mock-ups
 - o Arranging delivery, setup, breakdown and collection

- Drafting of all schedules required:
 - o Setup & breakdown schedules
 - o Beauty and hair schedule
 - o Running of the full day schedule including:
 - MC slotted into main schedule and s list of venue house rules supplied
 - DJ schedule with song list for wedding proceedings
 - Photo Shot list

- A final consultation:
 - o Hand-over of all the final details and draft schedules finalisation
 - o Liaising with all suppliers, sending all schedules, make changes where requested

- Wedding rehearsal at ceremony venue
- On the day coordination (9am – 9pm)
- Final Admin after wedding day

Additional fees will be applicable for the following:

- Setup (staff)
- Breakdown (staff)
- Delivery
- Collection

* If the floral styling is outsourced then, the client is responsible for paying a mock-up fee as determined by that supplier and this cost will be over and above our and their package costs.

* Travelling costs for any appointments not at our premises or for travelling to the venue on the wedding day is covered up to a maximum of 50kms from the Plumstead area. Any travelling after this will be subject to a per kilometre cost that is payable by the Client. The fees payable will be calculated and invoiced to the client and it is the responsibility of the client to ensure the monies due reflects in our bank account within 48 hours before the wedding day.

* Communication and Accommodation costs will be logged and charged according to venue, distance and time duration. This only applies to weddings outside of Cape Town/Paarl/Stellenbosch surrounds.

***For weddings with a pax of up to 150 guests, this package fee will be R40 000.00**

***For weddings with a pax of up to 200 guests, this package fee will be R45 000.00**

***For weddings with a pax of more than 200 guests, a custom package fee will be calculated**

N.B. Please note that for all packages, our terms and conditions apply and must be signed off prior to the commencement of any work.